



**Minutes  
Regular Meeting  
Bellbrook-Sugarcreek Park District  
March 28, 2024**

**CALL TO ORDER**

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson, Ms. Mantia, Business Manager and Mr. Stewart, Executive Director. Notice of this meeting was sent to the Xenia Daily Gazette on January 4, 2024.

**APPROVAL OF MINUTES**

Mr. Haller moved, Mr. Tischer seconded, and the minutes of the February 22, 2024 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

**VISITORS**

There were no visitors at the March 28, 2024 Regular Meeting.

**FISCAL**

**Permanent Appropriations – 2024**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for accept the Permanent Appropriations for year 2024 as presented.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

**Approval of New Expenses**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from February 1 through February 29, 2024.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

**Transfer of Funds**

\$25,000 was moved from Money Market to Checking on 2/13 and 2/28.

**NEW BUSINESS**

**Seasonal Employment**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to authorize the hiring of the following seasonal positions:

Seasonal Program Assistant (3) – Part Time

Seasonal Maintenance Technician (4) – Part-Time/Full-Time

Salary range for the above positions will be between \$12.50 and \$16.00 per hour depending on position and experience.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

**Resolution 03282024 – Greene County 9-1-1 System**

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved Resolution 03282024 pursuant to Ohio Revised Code 128.08 to consent for the approval of the final plan as presented by Greene County for the Greene Countywide 9-1-1 system.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

## **ATHLETIC UPDATES** – Mr. Johnson

Mr. Stewart reported that the maintenance crews have been able to begin work on the baseball fields due to dry weather.

## **STAFF REPORTS**

- Planning has begun for several new Senior programs including Pickleball at Petrikis and a new walking club planed for Kehl Park.
- Registration for the “Eclipse Viewing Party” is full, however the park event will be open to all visitors.
- The Park District will once again be collaborating with the library offering joint programing over the summer at multiple locations throughout the district.
- Supplemental seeding continues on both turfgrass and prairie areas.
- Staff met with representatives from Michaels House to discuss joint-programing.
- Met with school district representatives to explore utilizing unused open space for athletic purposes.
- AED’S have been received and will be placed at SW, WM and Petrikis.

## **EXECUTIVE SESSION**

Mr. Haller moved, Mr. Tischer seconded, and a motion was made to recess into Executive Session for the purpose of discussing the acquisition of real property for public purposes in accordance with R.C. 121.2(g).

Vote on the motion was as follows:  
Ayes: Tischer, Haller & Johnson

Mr. Haller reconvened the meeting.

## **RECORDS COMMISSION MEETING**

Mr. Stewart called the Records Commission meeting to order for the purpose to approve any recommended modifications to the Park District’s Records Retention Schedule as presented.

Mr. Stewart moved, Ms. Mantia seconded, and a motion was made to approve the Records Retention Schedule as presented.

Vote on the motion was as follows:  
Ayes: Haller, Stewart & Mantia

There being no further business to conduct, Mr. Stewart moved to adjourn the Records Commission meeting at 8:29 AM.

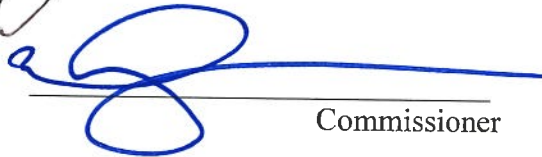
**ADJOURN**

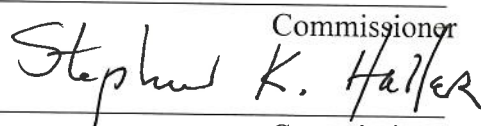
There being no further business to conduct, Commissioner Tischer moved to adjourn the meeting at 8:31 AM.

Vote on the motion was as follows:  
Ayes: Tischer, Haller & Johnson

Submitted by:

  
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Jeff Stewart, Executive Director

  
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Commissioner

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Commissioner  
  
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Commissioner